

INSTRUCTIONS FOR COMPLETING THE INTRASTATE IDENTIFICATION APPLICATION

1. Enter the legal name of the business entity (i.e. corporation, partnership, or individual) that owns/controls the motor carrier/shipper operation.
 2. Enter the principal place of business street address (where safety records are kept). *REQUIRED*
 3. Enter the city where the principal place of business is located.
 4. Enter the name of the county in which the principal place of business is located.
 5. Enter the two-letter postal abbreviation for the State in which the principal place of business is located.
 6. Enter the zip code number +4 corresponding with the physical street address.
 7. If the business entity is operating under a name other than that in Block 1, (i.e. "trade name") enter that name. Otherwise, leave blank.
 8. Enter mailing address if different from the physical address, otherwise leave blank.
 9. Enter the city corresponding with the mailing address.
 10. Enter the name of the county corresponding with the mailing address.
 11. Enter the two-letter postal abbreviation for the State corresponding with the mailing address.
 12. Enter the zip code number +4 corresponding with the mailing address.
 13. Enter the telephone number *REQUIRED*, including area code, fax number and Internet e-mail address of the principal place of business.
 14. Enter the employer identification number (EIN #) OR the social security number (SSN #) assigned to your motor carrier operation by the Internal Revenue Service. *REQUIRED*
 15. Check the appropriate type of carrier operation.
 - a. Intrastate, transporting hazardous materials
 - b. Intrastate, NOT transporting hazardous materials
- Intrastate*-means the transportation of persons or property entirely within one State.
16. Check whether or not this is an intrastate shipper of hazardous materials operation.

17. Enter the carrier's total mileage to nearest 10,000 miles for the past calendar year, and the year of the mileage.
18. Enter the date, including year, which the business was started. ***REQUIRED***
19. Check the appropriate classification. Check all that apply. If "Other" is checked, enter the type of operation in the space provided.

Authorized for Hire - transportation for compensation as a common or contract carrier of property, owned by others, or passengers.

Exempt for Hire - transportation for compensation of property or passengers exempt from the economic regulation.

Private (Property) - means a person who provides transportation of property by commercial motor vehicle and is not a for-hire motor carrier.

Private Passengers (Business) - a private motor carrier engaged in the intrastate transportation of passengers which is provided in the furtherance of a commercial enterprise and is not available to the public at large (e.g., bands, company operated van pools).

Private Passengers (Non-Business) - a private motor carrier involved in the intrastate transportation of passengers that does not otherwise meet the definition of a private motor carrier of passengers (business) (e.g., church buses).

Migrant - intrastate transportation, including a contract carrier, but not a common carrier of 3 or more migrant workers to or from their employment by any motor vehicle other than a passenger automobile or station wagon.

U.S. Mail - transportation of U.S. Mail under contract with the U.S. Postal Service.

Federal Government - transportation of property or passengers by U.

S. Federal Government agency.

State Government - transportation of property or passengers by a U.S.

State Government agency.

Local Government - transportation of property or passengers by a local municipality.

Indian Tribe - transportation of property or passengers by an Indian tribal government.

Other - transportation of property or passengers by an operation classification not described by any of above.

20. Cargo Classifications - Check all types of cargo that apply. If "Other" is checked, please specify in the box provided.
21. Check all classes of Hazardous Materials you transport/ship. The HM Classes correspond to classes and divisions listed in [49 CFR 173.2](#). Use the preceding link to view descriptions. NOTE: Be sure to correctly mark whether you are a carrier or shipper of bulk (over 119 gallons) or non-bulk cargo (119 gallons or less).

Note: Information on Poison Inhalation Hazards is found in column (7) of the hazardous materials table (49CFR 172.101)

22. Enter the total number of vehicles owned, term leased and trip leased that are, or can be, operational the day this form is completed.

Passenger vehicles are defined as:

Motorcoach - a vehicle designed for long distance transportation of passengers usually equipped with storage racks above the seats and a baggage hold beneath the passenger compartment.

School Bus - a vehicle designed and/or equipped mainly to carry primary and secondary students to and from school, usually built on a medium or large truck chassis.

Mini-bus/Van - a multi-purpose passenger vehicle with a capacity of 1-8 passengers, 9-15 passengers, OR 16+ passengers. Please indicate which category and the number of vehicles in each category your company uses.

Limousine - a passenger vehicle usually built on a lengthened automobile chassis.

23. Enter the number of intrastate drivers used on an average workday in the appropriate box. Part-time, casual, term leased, trip leased and company drivers are to be included. Also, enter the total number of drivers and the total number of drivers who are required to have a commercial driver's license (CDL). The Total Number of Drivers will automatically create the total number of driver based upon the numbers you enter. Please make sure it is correct.

Intrastate - driver transports people or property wholly within the State of Colorado.

100-mile radius driver - driver operates only within a 100 air-mile radius of the normal work reporting location.

24. Print or type the name, in the space provided, of the individual authorized to sign documents on behalf of the entity listed in Block 1. That individual must sign, date, and show his/her title in the spaces provided (Certification of Statement, see 49 CFR 390.19).